



## 2021-2022 CIT LEAD TEACHER-MENTOR FORUMS

Please note the locations and dates of the forums

**CIT Lead Teacher-Mentor Forums ARE REQUIRED FOR ALL ACTIVATED MENTORS.**

(Non-activated mentors are encouraged to attend all forums in order to be prepared when they are activated.)

**\*\*\*TENTATIVE DATES – PLEASE DOUBLE CHECK FOR CHANGES IN SEPTEMBER\*\*\***

- September 27, 2021** 4:00-7:00 p.m. ~~4:00-6:00 p.m.~~ **4:00-6:00 p.m. ALL MENTOR FORUM 1:**  
Welcome – Dinner - Meet Your Panel Contact!  
Temple B'rith Kodesh, 2131 Elmwood Ave **ZOOM Meeting**  
On-Line MENTOR DATA and INTERN/PROF SUPPORT TEACHER DATA FORMS DUE
- October 18, 2021** *Optional for experienced mentors, required for new mentors: STATUS REPORT CLINIC*  
3:15-4:30 p.m. OR 4:45-6:00 p.m. RTA/NYSUT Building, 30 N. Union St. (See Below.)
- November 22, 2021** 4:00-6:00 p.m. **MENTOR FORUM 2, Location TBD.**  
**FALL STATUS REPORT DUE**

Schedule PEER OBSERVATION and CIT PANEL OBSERVATION any time from now through the end of March.

STATEMENT OF CONCERN DUE any time from now through the end of January  
(Using the rubric, if your intern is assessed as Ineffective in any of the domains,  
you should write a statement of concern with concrete suggestions.)

- January 10, 2022** 4:00-6:00 p.m. **MENTOR FORUM 3, Location TBD.**  
MID-YEAR INEFFECTIVE REPORT DUE for Interns with more than one domain rated "Ineffective"
- February 18, 2022** INTERN OF THE YEAR NOMINATIONS DUE
- March 21, 2022** 4:00-6:00 p.m. **MENTOR FORUM 4, Location TBD.**  
**SPRING STATUS REPORT DUE**
- March 31, 2022** Peer Observations and CIT Panel Observations should be completed.
- April 15, 2022** If you are not recommending your intern for continuation, you must send a copy of your final report directly to CIT by April 15th.
- May 23, 2022** 4:00-7:00 p.m. **MENTOR FORUM 5: Reflecting and Celebrating – Interns of the Year**  
Temple B'rith Kodesh, 2131 Elmwood Avenue, **Dinner Provided!**
- Complete **FINAL REPORTS ON INTERNS** in preparation for MENTOR REVIEW OF RECORDS meeting with Panel Contact
- May 31, 2022** MENTOR REVIEW OF RECORDS meeting with CIT Panel Contact should be completed.  
MENTOR SELF-EVALUATION DUE

**June 2022** *CIT Mentor/Intern Social, Time and Location TBD, RSVP will be requested.*

Dates listed in BLUE are required for NEW mentors.

- July 26-29, 2021** 12:00-5:00 p.m., Location TBA  
**NEW MENTOR TRAINING**
- September 20, 2021** 4:00-6:00 p.m. RTA Conference Room A, 3<sup>rd</sup> floor, 30 N. Union St.  
**LEARNING-FOCUSED CONVERSATIONS TRAINING #1**  
Bring your copy of *MENTORING MATTERS* by Laura Lipton & Bruce Wellman
- October 4, 2021** 4:00-6:00 p.m. RTA Conference Room A, 3<sup>rd</sup> floor, 30 N. Union St.  
**LEARNING-FOCUSED CONVERSATIONS TRAINING #2**
- ~~**October 18, 2021**~~  
~~3:15-4:30 p.m. OR 4:45-6:00 p.m. RTA/NYSUT Building, 30 N. Union St.~~  
~~**November 8, 2021**~~ **STATUS REPORT CLINIC via Zoom**
- November 1, 2021** 4:00-6:00 p.m. RTA Conference Room A, 3<sup>rd</sup> floor, 30 N. Union St.  
**LEARNING-FOCUSED CONVERSATIONS TRAINING #3**
- December 6, 2021** 4:00-6:00 p.m. RTA Conference Room A, 3<sup>rd</sup> floor, 30 N. Union St.  
**LEARNING-FOCUSED CONVERSATIONS TRAINING #4**

MORE INFORMATION AT [www.rcsdk12.org/CIT](http://www.rcsdk12.org/CIT) Questions? Call or email [Stefan Cohen](mailto:Stefan.Cohen@rcsdk12.org), 585-262-8541